

H+H UK Ltd

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Ightham Sevenoaks
Kent TN15 9HZ
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Application for Employment -Manual Post

(PLEASE COMPLETE ALL SECTIONS CLEARLY)

Position applied for.....

Location

Date.....

Surname

First Names

N.I. No.

Are you a British subject or a national of any EU country: YES / NO*

Do you have the legal right to work in the UK YES / NO*

Please state any restrictions on your right to work in the UK and the expiry date
Of any permissions:.....

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.....

Address

.....
.....

Post Code.....

Tel. No. Home.....

Mobile.....

Email.....

Do you require any special arrangements to be made for your interview on account of a disability? YES / NO*

If "yes", please give details of the effects of your disability on your day-to-day activities, and any other information that you feel would help us to accommodate your needs during your interview, and thus meet our obligations under the Equality Act 2010

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Do you have a health conditions that affects your ability to either lift heavy items, or climb ladders / scaffolding: YES / NO*

If "yes", please give brief details of the effects of your health condition on your ability to lift heavy items, or climb ladders/scaffolding:

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Are you receiving any medical treatment at present or taking any form of medication that would affect your ability to use heavy plant machinery? YES / NO*

If yes please give details on a separate sheet.

Car Owner? YES / NO * Driving Licence - Provisional / Full / No * Categories of vehicles

Details of current endorsements

Do you have a Construction Industry Training Board Safety Awareness Certificate: YES / NO*

Do you have a Construction Industry Training Board Driving Certificate: YES / NO*

*** Education, qualifications and training**

Secondary education

From Mth Yr	To Mth Yr	Name and type of school	Examination results (subjects and grades)	Dates

Further and higher education

From Mth Yr	To Mth Yr	Name of Univ / College / Institute	Qualification	Subjects	Method of study (Full/part time/ correspondence)

Other qualifications / courses attended / membership of professional institutes / etc.

Dates	Details

Employment details - 1. Present or last employer

From Mth Yr	To Mth Yr	Employer's name and address and nature of business	Job title	Responsible to	Outline of duties

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Leaving/present salary	Reason for leaving/wishing to leave	Name of referee
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Employment details - 2. Previous two employers

From Mth Yr	To Mth Yr	Employer's name and address and nature of business	Job title	Responsible to	Outline of duties

Salary on leaving	Reason for leaving	Name of referee
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From Mth Yr	To Mth Yr	Employer's name and address and nature of business	Job title	Responsible to	Outline of duties

Salary on leaving	Reason for leaving	Name of referee
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Employment details - 3. Other employment experience prior to that already listed, if applicable. Please list most recent first.

From Mth Yr	To Mth Yr	Organisation's name and address	Job title	Outline of duties	Name of referee

General

Period of notice required to present employers.....

Do you have any holiday commitments? YES / NO* If 'yes', please give details

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Are you related to or known by any employee of the company? YES / NO* If 'yes', please give details

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Have you a part time job? YES / NO* If 'yes', please give details

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Have you ever become redundant or been dismissed? YES / NO* If 'yes', please give details.....

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Please give details of any commitments that may limit your working hours (e.g. Military Reserve, Local Government, Judicial, etc.)

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Have you been convicted of any criminal offence? YES / NO* If 'yes', please give details of any unspent convictions. Spent convictions do not have to be declared as the job is not one covered by the Exceptions Order:

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Where did you see the vacancy advertised, or hear of it?

Further information in support of your application
(e.g. Career ambitions, special reasons for wishing to join the company, outside interests or commitments and leisure activities)

